



**Board of Directors Meeting**  
**Monday, September 17, 2019, 5:00-7:00pm**  
**BOYS School 3120 Irving Street, Denver CO 80204**

**Board Members Present**

Jamaica Burke  
Kristina Campos  
Jennifer Evans  
Julie Fincham  
Amy Friedman  
Ethan Hemming  
Katie Kellen  
Frank Rowe

**Board Members Absent**

Stalker Henderson  
Barbara Washington  
Melisa Kotecki Schlote

**GALS Staff**

Carol Bowar  
Dorian Bennett  
Melissa Flores

**Others**

Jane Shirley  
(consultant)

**On Phone:**

Adam Burrows  
Ed Likovich  
Emily Wasserman

- i. Welcome - Celebrations - Ice sledding at Sunken Gardens (Potential/Kinetic energy exercise)
- ii. Public Comment - none
- iii. Approve minutes -
  - a. Amy was present in August - please correct (completed)
  - b. Minutes were approved unanimously
- iv. Auditor presentation - Jim Hinkle
  - a. Jim explained a change in the reporting of PERA/etc related obligations. He also reported on the state's new contributions to shore up pension liabilities. This changes the formatting and reporting, but has no cash impact on our finances.
  - b. Our expenditures exceeded our revenue but our cash balance was still positive. This will be reported on our Financial Perf Framework. Maybe only relevant at renewal?
  - c. We are hitting the 3 months of cash on hand target.
  - d. Management letter: clean, no problems.
  - e. Adjustments to the general ledger - they suggest we improve our reporting revenues. Noted two situations that affected reporting. Collecting grants over two years, reported same grant twice in two years - over reported the revenue. Also reimbursement grant issue.\$62,000 in error. We reported over what we actually spent and thus couldn't get. We did end up not getting 62K worth of items/services but this may be due to the timing of preparing the grant so far in advance.
  - f. Board only discussion
    - i. Internal control and segregation of duties - that all exists. Tested the control features.



- ii. Access was uniformly and timely provided.
        - iii. Letter will instruct staff on accounts receivable improvements.
        - iv. Discussion on staff capacity - Auditor believes they are capable
        - v. Advice to consider quarterly summaries on AP, receivables,
        - vi. Nothing in the audit that is likely to be seen negatively by DPS
      - g. Motion to approve sending the draft to DPS with one date change. Kristina moved, passed unanimously
- v. Financial Discussion
  - a. Enrollment trends
    - i. Down from budget at every school; about 75 overall.
    - ii. Reviewed the %age drops from Rd 1 to Oct count (Expected):
    - iii. Reviewed primary reasons: Transportation is top
    - iv. Summarized plans for marketing in advance of choice 2020
    - v. Budget impact:
      - 1. Looking a contract re-negotiation; Facility contractor, leadership ;
      - 2. Cuts: need about 100 to 180K to reduce
      - 3. Carol plans to bring a series of scenarios to the board with p/c for consideration. She will share these via email before the meeting in Oct.
  - b. August financials
  - c. Fundraising
  - d. Luncheon 2020 - reviewed activities, 3 tables sold, kick off 9/17;
- vi. Performance data
  - a. New timeline, public release on 10/11;
  - b. Carol will email the board with updated data; review on 10/21, with the principals to discuss work plans.
  - c. BOYS consultant update - Jane Shirley
    - i. Jane summarized her 3 point focus:
      - 1. Leadership/strategy; more away from reactivity,
      - 2. Teacher evaluation tools;
      - 3. School wide culture/ classroom rubrics;
    - ii. Reviewed some of her Emergenetics approach to learning; focus on behaviors, and
    - iii. Focus on teacher use of time; indicators at sem 1 (teacher observation and data collection)
    - iv. Advice for our board from Jane
      - 1. Arm ourselves with a broad range of data.
      - 2. Ask lots of questions/ be skeptical
      - 3. Support the priorities for the school - what matters most?
  - d. SPF District review committee -



- e. Renewal
  - i. BOYS and GALS HS timeline reviewed. Contracts end June 2021. Start renewal prep in summer 2020
  - ii. Could the process change due to the Board elections.
  - iii. 3 year planning chart - outlines key decisions, timelines and potential options.